BSC
BIRMINGHAM-SOUTHERN COLLEGE

Financial Aid Office
Satisfactory Academic Progress Appeal

1) Students are required to maintain a level of academic progress as noted the BSC catalog, under Financial Aid. BSC is required by Sec. 484(c) of the Higher Education Act 1965, as amended to establish Standards of Satisfactory Progress for students receiving assistance through Title IV programs (Pell, Supplemental Educational Opportunity Grant, Federal Work-Study, State Grant, Perkins Loans, and Family Federal Student Loan Programs.) Satisfactory progress is not to be confused with "good standing". A student can meet BSC standards of "good standing" and be allowed to enroll but may not meet the minimum standards, "Satisfactory Progress", to receive financial aid while enrolled. If there are special circumstances, a student may appeal to the Financial Aid Committee for reconsideration. Documentation may be required. This form may also be used to appeal the loss of a BSC scholarship.

I am appealing because (please check):

a. GPA below the required overall 2.0 for an undergraduate student or GPA below the required overall 1.5 for a freshman; GPA below the requirement for renewal of a BSC scholarship.

b. Completion rate is below the required 67% for all hours attempted, including failures, repeated and dropped courses, withdrawals, and incompletes.

2) **Student's Name** _____ **SSN/ID** _____

Daytime phone # (_____) _____ **-** _____ **Email** _____

Evening phone # (_____) _____ **-** _____

Narrative: Explain, in detail, the unusual or special circumstances that may affect your ability to maintain satisfactory academic progress – this is the basis for your appeal. Include any supporting documentation. Examples of documentation could include: medical or legal reports or statements. Please make sure your name and Social Security number (or Student ID Number) are clearly marked on all documents. Attach additional sheets, if necessary. IMPORTANT – Please explain your plan to return to Satisfactory Progress – this might include a note from your academic advisor.

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Certification: All of the information in this appeal is true and complete to the best of my knowledge. The action of the Financial Aid Committee is final.

_____ _____
Student's Signature Date

Return this appeal form (along with appropriate documentation) to:
Birmingham-Southern College
Financial Aid Office
900 Arkadelphia Road
Birmingham, Alabama 35254