



Financial Aid Consortium Agreement

This Consortium Agreement is entered into by Birmingham-Southern College (the Home Institution) and the Host Institution indicated below. The agreement will remain in effect until terminated by either the Home or the Host Institution.

The Home Institution, Birmingham-Southern College, agrees to:

- Process and award all appropriate federal Title IV, state, and institutional financial aid for which the student may be eligible
- Continue to indicate the student is a regular student, enrolled in a degree program, expecting to receive the degree at Birmingham-Southern College, but receiving a portion of the educational program at the Host Institution
- Maintain all applicable financial aid and other records and to assume responsibility for determining aid eligibility, disbursing funds and distributing any return of funds (i.e., refunds), in accordance with federal, state, and institutional requirements
- Continue to monitor the satisfactory academic progress and other eligibility requirements for the receipt of federal, state, and institutional aid

The Host Institution, _____, agrees to:

- Provide no payment of federal Title IV or state financial aid funds to the student participating in its program
- Inform the Financial Aid Office at Birmingham-Southern College of any funds it will award directly to the participating student
- Inform the Financial Aid Office at Birmingham-Southern College of any change in the participating student's enrollment status (i.e., withdrawal or reduction in hours or courses attempted) as soon as possible
- Submit an official grade transcript to the Registrar at Birmingham Southern College as soon as possible after the completion of the program
- The cost of the program will be (cost is provided by the Host Institution):

Step 1: Students: Complete this section.

Host Institution _____	Tuition/Fees _____	
Program Name _____	Books _____	
Student Name _____	Room _____	
Social Security Number _____	Board _____	
	Local Transportation _____	
	Airfare _____	
	Personal/Misc. Expenses _____	
	Other _____	
	TOTAL _____	

Birmingham-Southern ID _____ For the enrollment period: _____ - _____
 Mo./Day/Yr. Mo./Day/Yr.

Registered Number of Credits: ____ This number of credits is considered Full-Time ____ Three-Quarter Time ____ Half-Time ____ Less Than Half-Time

Step 2: Students: Take this form to the Birmingham-Southern College Financial Aid Office, have them complete it, and then fax it to your program provider.

Birmingham-Southern College:

Signature _____ Phone: 205-226-4688 Fax 205-226-3082
 Name _____
 Title _____ E-mail _____
 Address: Office of Student Financial Aid Services
 Box 549016
 900 Arkadelphia Road
 Birmingham, AL 35254

Step 3: Program Provider: Please complete this section and mail or FAX back to

Office of Student Financial Aid Services
 Box 549016
 900 Arkadelphia Road
 Birmingham, AL 35254

For the Host Institution:

Signature _____ Phone: _____ Fax: _____
 Name _____ Title _____
 E-mail _____ Address _____

Step 4: Birmingham-Southern College Office of Student Financial Aid Services processes form.