

ALABAMA STUDENT GRANT PROGRAM

GENERAL INFORMATION

The Alabama Student Grant Program is a state student assistance program established August 4, 1978 by the Legislature of the State of Alabama and designed to provide financial assistance to residents of the State of Alabama for undergraduate non-sectarian, secular education at independent, non-profit, postsecondary institutions of higher learning located within the State of Alabama.

STUDENT ELIGIBILITY REQUIREMENTS

To be eligible for an Alabama Student Grant Program award the student must:

- (1) Have obtained a certificate of graduation from a secondary school or the recognized equivalence of such graduation;
- (2) Be classified as an undergraduate student;
- (3) Be an Alabama resident as defined in Alabama Student Grant Program Act 90;
- (4) Be a citizen of the United States or in the process of becoming a citizen of the United States;
- (5) Be enrolled as a full-time or half-time student in an eligible program in an approved institution;
- (6) Be making satisfactory academic progress; and,
- (7) Not be enrolled and not intend to enroll in a course of study leading to an undergraduate degree in theology, divinity, or other field of preparation for a religious vocation.

USE OF SOCIAL SECURITY NUMBER

SECTION 7 (b) of the Privacy Act of 1974 (5 U.S.C. 522a) requires that when any Federal, State, or local government agency requests an individual to disclose his/her social security account number, that individual must also be advised whether that disclosure is mandatory or voluntary, by what statutory or other authority the number is solicited, and what uses will be made of it.

Accordingly, applicants are advised that disclosure of their social security account number (SSAN) is required as a condition for participation in the Alabama Student Grant Program, in view of the practical administrative difficulties which the Program would encounter in maintaining adequate program records without the continued use of the SSAN.

The SSAN will be used to verify the identity of the applicant and as an account number (identifier) throughout the life of the grant in order to record necessary data accurately. As an identifier, the SSAN is used in such Program activities as: determining Program eligibility, certifying school attendance, making and verifying grant payments, and maintaining records of grant payments.

Authority for requiring the disclosure of an applicant's SSAN is in section 7 (a) (2) of the Privacy Act, which provides that an agency may require disclosure of an individual's SSAN as a condition for the granting of a right, benefit, or privilege provided by law.

THIS APPLICATION MUST BE COMPLETED AND RECEIVED BY THE INSTITUTION'S STUDENT FINANCIAL AID OFFICE ON OR BEFORE THE DEADLINE OF SEPTEMBER 15, 2009 IN ORDER TO RECEIVE CONSIDERATION FOR FALL TERM 2009. APPLICATION DEADLINE FOR SPRING SEMESTER — FEBRUARY 15, 2010.

WARNING

ANY PERSON WHO KNOWINGLY MAKES A FALSE STATEMENT OR A MISREPRESENTATION FOR THE PURPOSE OF WRONGFULLY OBTAINING A GRANT HEREUNDER SHALL BE GUILTY OF A MISDEMEANOR AND, UPON CONVICTION THEREOF, BE PUNISHED AS BY LAW PROVIDED FOR A MISDEMEANOR.

NOTE: FIVE (5) PROOFS OF ALABAMA RESIDENCY ARE REQUIRED

- 1. Social Security Number _____ 2. Name _____
- 3. Birth Date _____ 4. Business Phone _____ 5. Home Phone _____
- 6. Mailing Address _____
- 7. College or University attending or planning to attend in 2009-2010 _____
- 8. Field of Study for 2009-2010 _____ 9. Student Number (if known) _____
- 10. Are you enrolled or accepted for enrollment as at least a half-time student in a program of at least 6 months duration? Yes No
- 11. Will you be enrolled in a course of study leading to a degree in theology, divinity, or other field of preparation for a religious vocation? Yes No
- 12. Are you a high school graduate, or have you obtained the recognized equivalence? Yes No
- 13. Are you a citizen of the U.S. or in the process of becoming a citizen of the U.S.? Yes No
- 14. Have you been a resident of the State of Alabama for the last 12 months? Yes No
- 15. Have you previously received a bachelor's degree or its equivalence? Yes No



SECTION I: If you did not receive an Alabama Student Grant Program payment during 2008-2009, go to SECTION II.
 If you did receive an Alabama Student Grant Program payment during 2008-2009, check **one** of the boxes below.

- All of the information provided on my 2008-2009 Alabama Student Grant Program application and submitted to the college or university designated in item 7 is unchanged and correct.
- All or part of the information provided on my 2008-2009 Alabama Student Grant Program application is now incorrect. Therefore, I am providing the information requested in SECTION II.

SECTION II: This Section must be completed by all applicants who did not receive Alabama Student Grant Program payments in 2008-2009 or who must change or correct information submitted on their 2008-2009 application.

1. Residence – Student

I hereby affirm that I have had my habitation and permanent residence in the State of Alabama for the twelve (12) months immediately preceding the date of this application.

Address _____
Number and Street

City _____ State _____ Zip Code _____

2. Voter Registration – Student

I hereby certify that I am a registered voter in _____
County State

3. Residence – Parent

I hereby certify that this address is my legal residence: _____
Number and Street

City _____ State _____ Zip Code _____

Parent's or Guardian's Signature _____

4. Voter Registration – Parent

I hereby certify that I am a registered voter in _____
County State

Parent's or Guardian's Signature _____

5. Driver's License: Attached is a photocopy of the student's or parent's valid Alabama driver's license. Yes No

6. Other Evidence of Bona Fide Alabama Residency:

If any of the five (5) requirements in SECTION II above do not verify Alabama residency, one or more of the following must be submitted as support for the claim of Alabama residency.

- Attached is evidence of full-time employment within Alabama of the applicant or parent of the preceding 12 months, or
- Attached is evidence of payment of income tax to the State of Alabama by the applicant or parent for the preceding calendar year, or
- Attached is evidence of home ownership or ownership of other real property in Alabama by the applicant or parent, or
- Attached is evidence of the applicant's graduation from an Alabama secondary school, or its equivalence, within the last 12 months, or
- Attached is other evidence that an Alabama domicile has been established and maintained for the previous 12 months.

(Specify) _____

SECTION III: I have read and understand the student eligibility requirements of this grant from the Alabama Student Grant Program. I certify that I am eligible under the conditions stated and affirm that the proceeds of this grant, as authorized by Act 90 of the Second Special Session of the Alabama Legislature 1978, will be used solely for nonsectarian, secular educational expenses related to attendance at an independent, nonprofit, postsecondary educational institution in Alabama.

I CERTIFY THAT THE INFORMATION CONTAINED IN THIS APPLICATION, INCLUDING ATTACHMENTS, IS CURRENT AND COMPLETE. I AGREE THAT THE INSTITUTION AND THE ALABAMA COMMISSION ON HIGHER EDUCATION HAVE MY PERMISSION TO VERIFY IT.

Signature of Student

Date

**BIRMINGHAM-SOUTHERN COLLEGE
STUDENT FINANCIAL AID SERVICES
Box 549016
Birmingham, Alabama 35254
(205) 226-4688**

**ALABAMA STUDENT GRANT APPLICATION INFORMATION
2009-2010**

The Alabama Student Grant is available to U.S. citizens and Alabama residents who have resided in the State of Alabama for the previous twelve months and attend a private institution such as Birmingham-Southern College. The grant is available for students who do not already have a bachelor's degree, are not religion majors, and will not be enrolled in a course of study leading to a degree in theology, divinity, or other field of preparation for a religious vocation. Students must be enrolled at least half- time.

• **NEW STUDENTS:** New students must complete items 1-5 in Section II and include parent signatures for 3 and 4. If 1-5 cannot be completed, then students may provide one or more of the following.

1) Copy of Alabama Income Tax Return for the 2008 tax year (W-2 Forms are not acceptable) **THE TAX RETURN MUST BE SIGNED AND DATED.**

2) Copy of Alabama property tax notice or receipt for 2008

3) Copy of home mortgage payment record for the previous twelve months

4) Copy of residential lease agreement for previous twelve months

5) Letter on company letterhead stating employment for previous twelve months (parent or student)

6) Copy of Alabama car tag receipt showing current and preceding year's decal number

7) Copy of student's high school diploma (for those graduating spring of 2009)

• **RETURNING STUDENTS:** Students who received the grant for the 2008-2009 academic year need not provide the five proofs again, but must complete questions 1-15 and Section I. Students who did not receive the grant for 2008-09 must provide the proofs of residency in Section II. (Please see above).

PLEASE REMEMBER TO SIGN AND DATE THE APPLICATION.